

Dear Parents,

Thank you for your interest in St. Gregory's Academy, a unique Catholic boarding school for boys grades 9-12. I hope you have watched the promotional film on this website; it gives a good cross-section of life at St. Gregory's.

To apply for admission, please print the following forms and mail them to us at R.R. 8, Box 8214, Moscow, PA 18444. If you have any questions about the application process, or about the Academy itself, I am available from 9:00 – 5:00 EST at 570-842-8112, ext. 102. The following materials should be submitted:

- Application for Admission, Release and Consent Form signed and dated, with Part V (letter describing applicant) on a separate sheet
- Financial agreement (Keep a second copy for your records.)
- Proof of Baptism and Confirmation, if the applicant has been confirmed
- Written recommendation of applicant's Catholic pastor
- Two recommendations from teachers or adult friends, not family members (use forms or ask them to write a letter to Mr. Howard Clark)
- A copy of prior school records (beginning with 7th grade)
- Health Questionnaire
- Immunization records
- Copy of both front and back of health insurance card

We ask that the forms be filled out completely. You may send items separately as you acquire them, if you wish.

All charges and payment options are detailed in the Tuition and Fee Schedule on the back of the Financial Agreement. The tuition and boarding charge for the academic year is \$13,500. Also required is a contingency fund fee of \$500, a text and materials fee of \$250, and sports fees if your son participates. Students also need an allowance fund to pay for personal expenses such as haircuts, toiletries, postage, etc.

Prospective students and their families are welcome to visit the school. Before calling to schedule a visit, **please submit the Application for Admission, including Part V, the Health Questionnaire, and the Financial Agreement.** This will give Mr. Clark, our headmaster, an opportunity to know something about the applicant and the family before the visit.

Please feel free to call if you have any questions. May God bless you and your family.

In Christ,

Karen Beebe

Administrative Assistant to Howard Clark, Headmaster

Application



The Priestly Fraternity of St. Peter

ST. GREGORY'S ACADEMY

RR 8, Box 8214

Moscow, PA 18444

TEL: (570) 842-8112

FAX: (570) 842-4512

for Admission

PART I

Date of desired entrance _____ Grade _____
month/year

NAME OF APPLICANT _____ Age _____
first / middle / last

Home address _____ Date of birth _____
street address

_____ Place of birth _____
city / state / zip

Home telephone () _____ Soc.Sec.# _____

Email address () _____ cell phone () _____

FATHER'S NAME _____ Living? Yes No

Employer _____ Occupation _____
company name

_____ Title _____

_____ company address

_____ Work phone () _____

_____ FAX # at workplace () _____

_____ city/state/zip

MOTHER'S NAME _____ Living? Yes No

Employer _____ Occupation _____
company name

_____ Title _____

_____ company address

_____ Work phone () _____

_____ FAX # at workplace () _____

_____ city/state/zip

Applicant lives with: Both parents Father Mother Guardian

Guardian's name _____ Relationship to applicant _____

Number of brothers: Older ____ Younger ____ Number of sisters: Older ____ Younger

Another person (other than parents/guardians) to contact in case of emergency:

Name _____ Relationship _____ Phone () _____

Does applicant speak English? Yes No Is English spoken in the home? Yes No

PART II

Your honest answers to the following questions are very important to our ability to serve the welfare of your son, and to determine that St. Gregory's Academy is the best school for him. Incorrect or misleading statements may be grounds for rejection or removal.

Has your child:

- been a discipline problem in the home? Yes No
- been suspended or removed from a school? Yes No
- been involved with drugs or alcohol? Yes No
- been screened or treated for behavioral problems or emotional problems? Yes No
- been arrested or been in trouble with law enforcement officials? Yes No
- Does he have a disciplinary record at school? Yes No

(Please explain any Yes answers.)

PART V

On a separate sheet of paper please tell us about your son. Please tell us what kind of music he likes to listen to and what kind of books he likes to read. Include any information about his character, interests, education and family background which you think will help us to understand your son and better care for him. Also include a recent photo of your son.



I (We) hereby certify that the information given in this application is correct.

Date _____ Parent/Guardian Signature(s) _____

St. Gregory's Academy does not discriminate on the basis of race, color, national or ethnic origin in admissions or in the administration of its educational policies, scholarship programs, athletic programs, or in other school administered programs.

RELEASE AND CONSENT FORM

Name of child / student _____

- 1) My child/The above-named student has read the entire Student Handbook and agrees to follow all policies and rules contained therein. I, his parent/legal guardian, have also read the Handbook and agree with and support the policies contained therein.

Date _____ Signature of Parent/Guardian _____

Signature of Student _____

Further, I attest to the following:

- 2) I understand that St. Gregory's Academy does not provide insurance to cover student illness or injury; therefore, it is the responsibility of parent/guardian to provide health care coverage while the student is enrolled at the Academy, and the parent/guardian is responsible for payment for all health care expenses incurred by the student.
- 3) In the event of illness or injury sustained by the above-named student, I give permission to St. Gregory's Academy to consent to necessary medical examinations and ordered medical treatments at my expense. This extends to dental care, as well as any health demands. No further permission or notification is needed.
- 4) I give permission for the above-named student to participate in off-campus field trips sponsored and supervised by St. Gregory's Academy.
- 5) I give permission for the above-named student to participate in any or all of the sports offered by the Academy. I understand and agree that St. Gregory's Academy will not be held responsible or liable in any way for any injury sustained as a result of this activity.

- 6) Student may be released from school to the following non-custodial adult(s). (Write "none" if desired.)

NAME _____ Relationship to student _____

Address _____ Phone _____

NAME _____ Relationship to student _____

Address _____ Phone _____

NAME _____ Relationship to student _____

Address _____ Phone _____

Date _____ Signature of Parent/Guardian _____

Tuition and Fee Schedule

Academic Year 2009-2010

General charges:

Tuition & Boarding fee.....	\$13,500.00
Text&materialsfee.....	\$250.00
0	
Sports fees.....	\$variable
Personal cash allowance, weekly allotment to be specified by parents, but not less than.....	\$140.00
Unlimited use long distance telephone.....	\$27.00

Deposits and penalties:

Reservation deposit/Contingency fund	\$500.00
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The reservation deposit is due within 2 weeks of acceptance (see below); all other charges are due September 1.

A monthly payment plan is available: under this plan the tuition and boarding fee may be pro-rated over nine months. Such payments are due the 1st day of each month, and overdue on the 5th day. The text fee, reservation deposit, and personal cash fund must still be paid as previously described. If the monthly plan is chosen, therefore, families pay:

- Reservation deposit: due within 2 weeks of acceptance
- Text fee and personal cash allowance: due September 1
- Tuition & Boarding fee: \$1,222 per month from September 1 to May 1.
- Sports fees: due dates vary

The Reservation Deposit/Contingency Fund guarantees a student's place in the dormitory and classes. The Fund is a payment due *in addition to* the tuition & boarding fee. It is not refundable if the student fails to enter the school. (See Withdrawal/Expulsion Penalty below.) When school begins, the fund is held as a resource for the school to use for special charges your son may incur. Examples of contingencies are medical expenses, damage to dormitory rooms, special activities such as concerts, sports participation fees, sports uniform purchases, etc. Occasionally the contingency fund may be depleted during the year. In that case, parents must replenish the fund as requested. The unused balance is refundable after the student's account has been cleared. The reservation deposit/contingency fund must be renewed each year a student is to be enrolled. Returning students must renew the reservation deposit by June 15 to guarantee their place in the school against new applicants.

No student will be admitted to a new academic year until the previous year is paid in full. If a payment has not been received within 30 days of the due date and arrangements have not been made with the headmaster, the student may be dismissed from the academy.

Students may not remain in the dormitories during Thanksgiving, Christmas, Easter, or summer vacations. Please refer to the academic calendar to see what dates the dormitory is open. No deduction will be allowed on account of absences during a semester or lateness of arrival at the beginning of a semester.

Parents are to establish a personal cash fund with the dormitory house father, to be distributed to the student as a weekly allowance for personal expenses. Typical allowances are \$5-\$10 per week. We request that students not be allowed more than \$20 per week to prevent too much disparity among peers. Exceptions may be made for special hobbies, such as golf or skiing, at the parent's request and subject to the discretion of the school.

Parents are responsible for payment of any debts incurred by their children, such as for telephone calls, as well as for services their children receive, such as medical or dental services.

Any special considerations in payment arrangements such as waivers, deferments, altered payment schedules, etc. will be valid only if they are approved by the Headmaster. Such special arrangements are for the current academic year only.

Withdrawal / Expulsion Penalty

If a student withdraws before the end of the academic year for any reason, or is expelled from the school, there is a penalty of \$800.00 due within 30 days. In addition, parents must pay the regular tuition and boarding fees, which will be charged up to the date of withdrawal or expulsion. The balance remaining in the contingency fund is forfeited to the school. These policies are established because the school must operate upon a budget, and each student is accepted upon the presumption that he will complete the school year.

Financial Agreement

2009 - 2010 Academic Year

(Please do not sign if you are in the process of applying for financial aid.)

Upon admission of _____ to grade ___, I/we agree to pay the published charges for his attendance at St. Gregory's Academy for the 2009-2010 academic year, and to make payment according to:

___ Annual Payment Plan, with one payment of \$13,500 due on Sept. 1, 2009

___ Semi-annual Payment Plan, with two payments of \$6,750 , the first due on Sept. 1, 2009 and the second on Jan. 15, 2010

___ Monthly Payment Plan, with 9 payments of \$1,500 each due on the 1st of each month from Sept. 2009 to May 2010

___ Monthly Payment Plan, with 12 payments of \$1,125 each due on the 1st of each month from Sept. 2009 to August 2010

If my/our son is dismissed or withdraws before the end of the academic year, I/we agree to make payment of \$800 in addition to the regular tuition and boarding fees which will be charged up to the date of dismissal or withdrawal.

I/We also agree to pay required fees for the 2009-2010 academic year, including:

- \$ 500 Reservation Deposit/ Contingency Fund (Due Sept. 1, 2009)
- \$ 250 Text & Materials fee (Due Sept. 1, 2009)
- \$ 27 Unlimited-use long distance telephone fee (Due Sept. 1, 2009)
- \$ variable Allowance Funds (Initial payment due Sept. 1, 2009)
- \$ variable Sports fees (due at various times: usually taken from contingency fund)

Date: _____ Parent signature(s): _____

Recommendation Form

Give this form to a teacher or adult friend who knows your son well.

Name of Student (applicant) _____

This form is used to help us determine our ability to serve the welfare of the student applicant named above, and may be used as an aid in counseling. Therefore it is imperative that you be as objective and accurate as possible. This form is confidential and will not become a part of the student's permanent file to which he and his parents have access.

Before the applicant can be accepted to St. Gregory's Academy, this form must be returned to the school. Please complete it and mail it as soon as possible.

Please describe any problems or special information that will help us understand the applicant.

Your name _____ Phone number _____

Relationship to student _____

Name of school (if applicable) _____

Applicant ranks approximately _____ in a class of _____ students (if applicable).

Approximate grade average _____ (if applicable).

Estimate of applicant's success in high school:

- ~ Little success ~ May have some difficulty ~ Average ~ Above average ~ Superior

Poorest subjects _____

Best subjects _____

Please describe applicant's behavior as you know him by marking the following chart:

	Low	Below average	Average	Above average	High
Motivation	~	~	~	~	~
Concern for Others	~	~	~	~	~
Responsibility	~	~	~	~	~
Integrity	~	~	~	~	~
Emotional Stability	~	~	~	~	~

Signed _____ Date _____

HEALTH QUESTIONNAIRE

Applicant's name _____

Height _____ Weight _____ Hair color _____ Eye color _____

We are aware of and we respect the private nature of the following questions; accurate and full answers are important to our ability to provide for the well-being of your son. (Use an additional sheet of paper, if necessary.) Please explain Yes answers.

Do any members of the applicant's family have a history of heart disease, diabetes, convulsions, emotional disorders or other conditions pertinent to the applicant's health?

Has applicant ever been diagnosed with ADD (Attention Deficit Disorder) or hyperactivity?

Does applicant have any present illness or physical disabilities?

Is he taking any medications? If so, please name them.

Has he ever been hospitalized or had surgery?

Has he seen a physician in the last 3 years?

As of August 1, 1997, Pennsylvania state law required the following immunizations: (Please see immunization information in the student handbook.)

- | | |
|---------------|--------------------------|
| Diphtheria | Measles (Rubeola) |
| Tetanus | German Measles (Rubella) |
| Poliomyelitis | Mumps |

Are applicant's immunizations up to date? Yes No

(Please furnish copy of immunization record. Pennsylvania law requires us to have on file complete up-to-date immunization records for each student.)

3/00

Does applicant have, or has he ever had, or been told he had:

Yes/No (Please explain Yes answers.)

- Allergies _____
- Asthma _____
- Any childhood diseases _____
- Convulsions _____
- Frequent colds/Sore throats _____
- Depression _____
- Frequent earaches _____
- Frequent or severe headaches _____
- A heart murmur or a heart abnormality _____
- High blood pressure _____
- Reaction to insect sting or medications _____
- Fainting or being knocked out _____
- Shortness of breath _____
- Skin problems _____
- Other _____

Does applicant require:

a special diet? (please describe) _____

glasses/contact lenses? _____

hearing aid? _____

special help in school? _____

Other? _____

Does your son have insurance coverage for office visits to a Scranton area general practitioner or specialist? _____ Please find out from your insurance company. If coverage is not available, please consider asking if a guesting status would be a possibility during the months your son is in school.

Students are required to be covered by health insurance during enrollment period at St. Gregory=s.

Please furnish copy of both front and back of insurance card.

Date _____ Signature of Parent/Guardian _____